



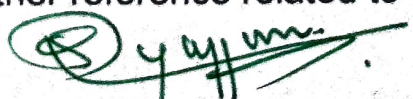
**Online Project Viva Voce Exam Guidelines**

- Project viva-voce examination will be conducted in online mode using Google Meet.
- Students are advised to be familiar with the use of Google Meet. It means that they should be familiar in sharing the screen, setting virtual background, volume control, setting up the mic, etc.
- Meeting –ID and other details will be sent to you through the WhatsApp group / SMS /Group mail by your class mentor or by the department.
- Students should login with the essential credentials 10 minutes prior to the scheduled time and they will be permitted to join by the examiners as per their schedule.
- In online, students should strictly adhere to the formal dress code.

**• Duration of the Project**

POWER POINT PRESENTATION	INTERACTION	TOTAL
12 MINUTES	6-8 MINUTES	20 MINUTES

- Students should take the responsibility of ensuring Internet connectivity with good bandwidth and the essential gadgets needed for the viva-voce are available with them.
- Students are expected to introduce themselves with their Reg.No., Name and the Title of the project at the beginning of the viva-voce.
- If students absent themselves for the viva-voce, another option will not be given.
- Submission of the hard copy of the Project Thesis to the department and to the guide is mandatory.
- Students can clarify the doubts through online mode/phone conversation only with the department faculty.
- Students can use the Power Point presentation through sharing option for presentation.
- The entire activity is recorded in the system for further reference related to the evaluation process.

  
**Controller of Examinations**