

RESUME

VIDHYA ARUMUGAM

63, Thamarai Street,
Besant Nagar,
Mayiladuthurai - 609 001
Mobile: 9443892230
Email : vidhyaarudhra@gmail.com



Career Objective:

To seek a challenging position where I can effectively contribute my technical skills and innovative ideas to serve for the progress of my motherland.

Educational Attainments:

Examination	Discipline	School/College	Year of passing	Percentage%
M.Phil,	Biotechnology	PRIST University, Thanjavur.	2009	93%
M.Sc.,	Biotechnology	Alpha Arts & Science College, Chennai.	2008	60%
B.Sc.,	Biotechnology	Ponnaiyah Ramajayam College, Thanjavur.	2006	72.5%
HSC	Maths+Biology	G.R.M. Girl's Higher Secondary School, Tiruvarur.	2003	87.9%
SSLC	SSLC	G.R.M. Girl's Higher Secondary School, Tiruvarur.	2001	94.2%

Experience:

Organisation :

- **e4e Nittany Health Care Services, Chennai.**
From May 2008 to July 2009
- **Technosoft Global Services Pvt Ltd, Chennai.**
From July 2009 to June 2012

Institution:

- **A.V.C.College(Autonomous), Mayiladuthurai**
From July 2012 to till date

Conferences attended:

1. Attended **94th Indian Science Congress** at Annamalai University, Chidambaram from 03.01.07 to 07.01.07
2. Attended **International Conference – BIOEXPLORE** at Alpha Arts and Science College, Chennai on 28.07.07
3. Attended **Seventh National Symposium on Soil Biology & Human Welfare** at Ponnaiyah Ramajayam College, Thanjavur from 05.10.05 to 07.10.05

Seminars attended:

1. Attended Seminar on **BIOFOCI -2K5** at Selvam Arts and Science College, Namakkal from 07.01.05 to 08.01.05
2. Attended **Entrepreneurs programme on biotechnology and microbiology** at Ponnaiyah Ramajayam College, Thanjavur from 21.02.05 to 22.02.05
3. Attended and presented paper on **BIOREMEDIATION** at Thiagarajar College of Arts and Science, Madurai on 28.02.05
4. Attended **National level Seminar on Challenges in Teaching and Learning Biology in the 21st century (CTLB-2018)** at Annamalai University, Chidambaram on 30.01.18
5. Attended **National level Seminar on Current trends and advances in Biological Sciences** at E.G.S.Pillay Arts & Science College, Nagapattinam on 21.03.18

Workshops attended:

1. Attended Workshop on **Microbial Monitoring** at Alpha Arts and Science College, Chennai from 02.12.06 to 03.12.06
2. Attended Workshop on **Biotechnology and your Career** at Science city, Chennai from 04.07.07 to 05.07.07
3. Attended **Question Bank Workshop** at A.V.C. College (Autonomous), Mayiladuthurai on 01.10.14
4. Attended one day Workshop on **Scientific Writing** at A.V.C College on 09.10.14

Training Programmes attended:

1. Attended training programme on **Biopesticide & Vermicomposting Production** at Dhanalkshmi Srinivasan College, Perambalur on 17.08.05
2. Attended training programme on **ELECTRON MICROSCOPE AND GENETICS** at Cancer Institute, Chennai from 23.04.07 to 05.05.07
3. Attended hands on training in **'Production of millet based bakery products'** at Anbil Dharmalingam Agricultural College and Research Institute, Thiruchirapalli on 02.11.2017

Guest Lectures:

- Delivered a guest lecture on **Modern aspects of Microbiology** at Raghavendra College, Chidambaram on 14.02.2018

Other Positions Held in AVC College :

S. No.	Positions held	From	To	Nature of work
1.	BOS Member	2012	Till date	Syllabus designing
2.	Staff Club member	2012	2019	Organizing staff oriented program
3.	Discipline Duty	2012	2013	Supervising student activity during lunch hours and in the college premises
4.	Stock verification to Dept. of Chemistry, Physics	2011	2019	To verify the purchased stock items of that year
5.	Tutorial In-charge	2012	2013	I B.Sc U123101-42 (20)
		2013	2014	II B.Sc U123101-42(20)
		2014	2015	III B.Sc U123101-42 (20)
		2015	2016	II B.Sc., U13 3150-72,(20)
		2016	2017	II B.Sc., U16 3101-62(40)
		2017	2018	II B.Sc., U16 3142-62(20)
2018	2019	III B.Sc U163142-62 (20)		
6.	Internal Examiner for both UG & PG(Practical, Theory)	2012	Till date	To conduct Semester Practical Examination of Biotech Department
7.	Attendance Committee	2012	2015	Student attendance are reported through monthly sheets properly without delay and wrong entry of data avoided to produce CIA marks
8.	Stock and instruments maintenance in Bio Technology dept	2014	2017	To verify the current stock of that year and the status of the purchased instruments
9.	Anti Tobacco Committee member	2016	2018	Safeguard student community life
10.	Resource person-YSSP	2015	2017	Conducting theory and practical sessions to Government school students of Pudukkottai and Nagappattinam districts
11.	Member in Application Processing Committee	2014	2019	Assisting Application processing and Admission task
12.	Counseling Process	2013	2019	Providing counselling to school students to chose their academic life
13.	Magazine Committee	2014	2019	Scrutinizing articles ,editorial process and publication of college magazine
14.	Reception Committee	2016		Giving warm welcome to the delegates in Diamond Jubilee celebrations
15.	Library In charge	2016	Till date	Maintenance of digital library for biotech department with MPTEL and ENLIST databases
16.	Resource person	2015	-	Delivered a lecture on personal hygiene and sanitation at Cell for prevention of sexual harassment for working women

Positions Held in Other Institutions:

S. No.	Positions held	From	To	Nature of work
1.	Examiner –UG Central Valuation (BDU,TRICHY)	2015	Till date	Evaluation of answer scripts
2.	Examiner –UG Practical at Colleges affiliated to BDU,Trichy.	2017	Till date	Evaluation of answer scripts, record notebooks, conducting viva-voce
3.	Question paper setter (Bharathiyar University)	2017	Till date	Preparing question paper for the prescribed syllabus and the scheme accordingly
4.	Examiner –PG Project at Theivanaiammal College,Villupuram	2018	-	Evaluation of thesis, conducting viva-voce
4.	External Examiner-Invigilation at Kalaimahal College of Arts & Science,Sembanarkoil.	2018	Till date	Hall superintendent for Semester Examinations

Co-Curricular Activities:

- Completed 1 month **Yoga training** at **AVVM Sri Pushpam College,Thanjavur** in **May 2000**
- Participated in the special camping programme by **NSS** on the theme **YOUTH FOR SWATCHA** organized at **Yagappachavady village** from **27-Feb-04 to 07-Mar-04**

Extra-Curricular Activities:

- Participated and won prizes in **drawing, essay writing, hand work, dance, fancy dress competitions** at School and College level
- Won second price in the **Tamil story writing** competition for school children conducted by **Gokulam Monthly Magazine** in 1996
- Had been a active member of **TamilNadu Bharat Scouts and Guides**

Certifications:

- **Merit Cetrificate** from Govt. of TamilNadu for the SSLC exams held in April 2011
- Awarded as **Certified Coding Professional** by **AAPC** in 2011
- Certified as a **financial advisor** by **IRDAI** in 2011 (AVIVA insurance)
- Won the **Best Employee** Award twice in 2011 from **Technosoft Global Services Pvt Ltd, Chennai**
- Won **Star of the Process** awards for **Production, Quality& Attendance** from **Technosoft Global Services Pvt Ltd, Chennai** in 2011

Strengths:

- Individual with creative mind and valuable technical skills seeking an ideal position that will provide exposure to various projects and challenges.
- Have team work experience.
- Quick learner and hard worker.

Soft Skills:

- Basics in web research
- Working knowledge in Ms-word, Ms-excel, Ms-power point
- Working knowledge in softwares- TACS, Imagine, Test coding

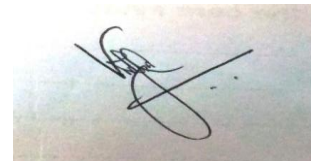
Personal Details:

Name : **Vidhya Arumugam**
Father's Name : V. Arumugam
Date of Birth : 13.04.1986
Gender : Female
Marital Status : Married
Languages known : Tamil, English

Declaration

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the corrections of the above-mentioned particulars.

Place : Mayiladuthurai



(Vidhya Arumugam)